

PRESENTATION GUIDELINES



website: www.esenfc.pt/event/congresso6uicisa | email: congresso6uicisa@esenfc.pt | tel: (+351) 239 487 217 / 239 487 200



Dear Presenter,

The conference will be delivered virtually via Attendify's Virtual Experience! The Virtual Experience will include key-features such as Town Hall, interactive sessions with polling & Q&A, and networking tools (e.g., channels, posting on the activity stream, browsing attendee profiles or private texting)! The Virtual Experience will have integrated Streaming using [Zoom Technology](#) – this means you can join in from your browser!


The **authors of accepted oral/poster presentations** can either **present their work live during the event streaming or submit a short video** that will be made available on the Virtual Experience's website. Other attendees will be able to watch your presentation, rate it and comment it – just like in a face-to-face event!

FOR RECORDED ORAL/POSTER PRESENTATIONS:

- Authors of accepted oral/poster presentations must **video record** their presentations before the event. Please consider using one of the following **free** tools:
 - Open Broadcaster Software ([OBS](#)), compatible with Windows, macOS and Linux computers;
 - [Screencast-o-matic](#), compatible with Windows and macOS computers, as well as iOS and Android devices;
 - [Acethinker](#), compatible with Windows and macOS computers;

- [Screencastify](#), compatible with Windows, macOS and Linux computers;
- Authors' creativity is encouraged, and any digital options are eligible to captivate the audience's interest (e.g., PowerPoint or similar with narration, video animation, side-to-side presentation);
- Presentations should last no longer than **10 minutes for oral communications and 3 minutes for posters**.
- We strongly suggest that you include the presenter's name and e-mail in the video;
- Authors must **submit the final version of their video presentation** using one of the following formats:
 - .MOV
 - .MPEG4
 - .MP4
 - .AVI
 - .WMV
- Please **rename the name of the video file** with the title of your presentation;
- Authors must login the conference's webpage and submit the link at the Final presentation menu "enter the video link";

[Abstract Data](#)
[Authors](#)
[CV summary](#)
[File](#)
[Final presentation](#)
[Logout](#)

 Please submit the versions of the final presentations related to this abstract.

Select file

Explorar... Nenhum ficheiro selecionado.

Enter the video link

If you insert a video link, you must submit a document authorizing its dissemination.

Enter notes regarding the video link

You can enter some comments, including data to access the video link.

send

↑
T
a

(
...

- **Authors will receive e-mail confirmation** that their video file was received and complies with the above guidelines.
- We ask for your permission to share your recorded presentation on the Conference’s Virtual Experience website. This will allow for other attendees in different time zones to also watch your presentation. Therefore, we kindly ask all presenters to sign the attached [consent form](#) and attach it in the platform when submitting the download link.

FOR LIVE ORAL/POSTER PRESENTATIONS (ZOOM STREAMING):

- Please make sure that you have [installed the Zoom program](#) before the start of the event. We strongly suggest that you test your camera and microphone before the event. If you have any difficulties using Zoom, please e-mail the Planning Committee and a test call will be arranged (abstract6uicisa@esenfc.pt);
- Authors of accepted oral/poster presentations **must be live during the concurrent session**, which will be moderated. The Zoom link for each concurrent session will be made available by e-mail to each presenter 48 hours before the event;
- To avoid unnecessary disturbances and background noise, **please mute your microphone** until further indication by the moderator (image A). After each live presentation, you may select the option “Raise Hand” (image B) or write in the Chat (image C) to discuss the presented work.

Image A

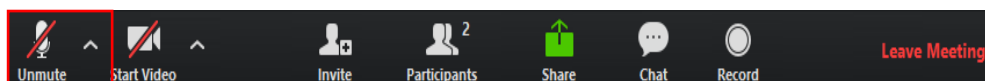
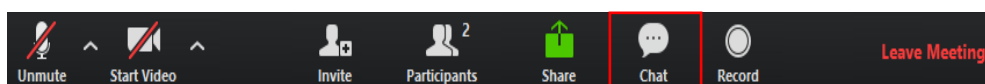


Image B



Image C



- When asked, please turn on your camera (if not before, image D) and click on the option “Share” (image E);

Image D

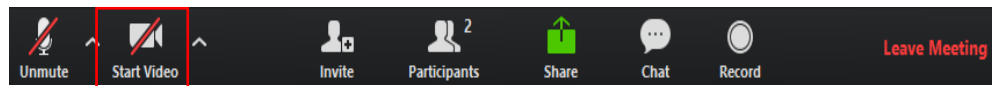
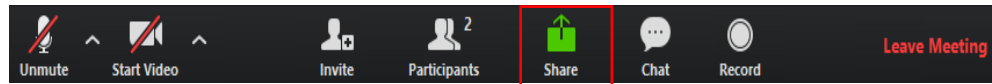
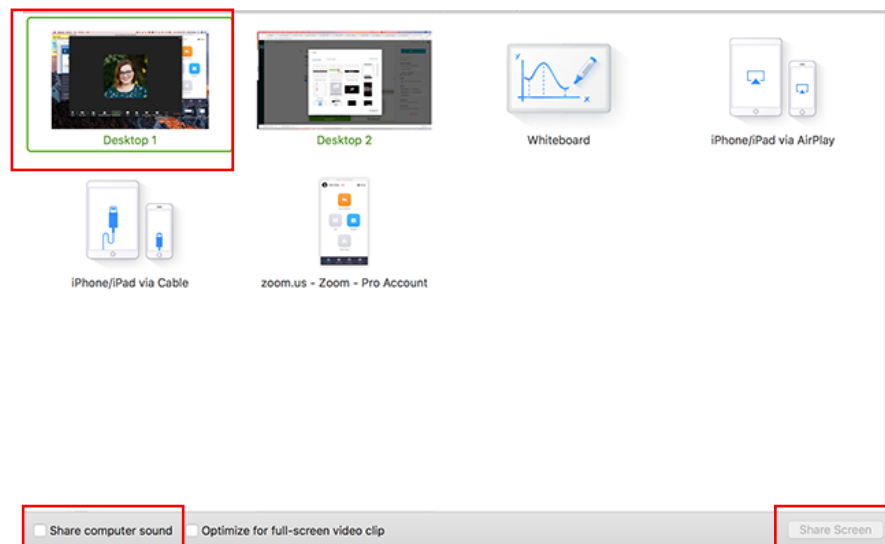


Image E



- **Select your desktop screen and click on “Share Screen”** (lower right corner). Please be aware that if your presentation has sound effects, you must click on the option “Share computer sound” (lower left corner).



- Authors **may use programs such as PowerPoint or Adobe Acrobat** (for PDF) to present their work. Presentations should last no longer than 10 minutes for oral communications and 3 minutes for posters.
- After concluding your presentation, **please do not stop sharing your screen until the moderator requests you to do so**. Other attendees will have the opportunity to discuss the presented work for a period of 2 minutes (posters) and 5 minutes (oral communications).

PUBLICATION AND AWARDS

The abstracts of accepted free communications will be published, after confirming the registration of attendance of the presenters, in a digital record of proceedings (one page for each abstract) as a supplement to the Journal of Nursing Referência (Indexed Journal).

The document will be available on the event's webpage and the Journal of Nursing Referência webpage.

The organization will perform the technical and documentary revision, following the 6th edition APA rules.

The scientific content of abstracts is the sole responsibility of their authors.

The best oral presentation and the best poster, both for live and prerecorded presentations, will be awarded.

The evaluation of free communications will be made based on content and performance during the presentation.

The award will be delivered to the presenter of the best oral presentation and the best poster at the closing session of the 6th Congress on Nursing Research of Ibero-American and Portuguese-speaking Countries and/or 2nd International Symposium on Evidence-Based Health Care.

For **questions or additional information regarding the oral/poster presentations**, please contact us by email abstract6uicisa@esenfc.pt .