

NURSING SCHOOL OF COIMBRA
NOTICE

1. On 03 March 2020, the President of the Nursing School of Coimbra (ESENFC) decided to open, for a period of ten working days from the publication of this notice, an international tender for a Ph. D. holder to develop scientific research and technological development activities in the scientific area of Nursing, Health Sciences, and Social Sciences under a three-year fixed-term public service contract, automatically renewable for periods of one year until the maximum duration of the development integrated action project of the Research Unit, Ref. UIDP/00742/2020, financed by national funding through FCT/MCTES (PIDDAC), for the position of Junior Researcher in the Health Sciences Research Unit: Nursing (UICISA: E). The activities will be developed within the context of the Strategic Development Axis for Extension and Society Engagement.
2. This vacancy is open under the terms of the Decree-Law no. 57/2016, of 29 August, amended by the Law no. 57/2017, of 19 July, which approves the regime governing the recruitment of Ph. D. holders intended to foster scientific and technological employment in all areas of knowledge (RJEC) and the General Law for Public Service Employment (LTFP) approved in the annexe to Law no. 35/2014, of 20 June, in its current wording.
3. Pursuant to article 16 of Decree-Law no. 57/2016, of 29 August, amended by Law no. 57/2017, of 19 July, this tender does not require authorisation from the members of the Government responsible for the areas of Finances and Public Administration, specifically that referred to in Article 7, paragraph 3, of Law no. 35/2014, of 20 June, which approved the LTFP; a favourable preliminary opinion from the members of the Government responsible for the areas of Finances and Public Administration, as referred to in Article 30, paragraph 5, of the LTFP; and the recruitment procedure for workers in circumstances of retraining, as referred to in Article 265 of the LTFP.
4. Pursuant to article 13 of the RJEC, the tender jury shall comprise the following members:
President: Ph. D. Professor Manuel Alves Rodrigues;
Effective Members: Ph. D. Professor João Luís Alves Apóstolo and Ph. D. Professor Maria de Lurdes Lopes de Freitas Lomba;
Substitute Member: Ph. D. Professor Amorim Gabriel Santos Rosa.
5. The place of work is the Health Sciences Research Unit: Nursing of the Nursing School of Coimbra.
6. The monthly salary to be paid shall be €2,134.73 pursuant jointly to Decree-Law no. 57/2016, of 29 August, amended by Law no. 57/2017, of 19 July, Regulatory-Decree no. 11-A/2017, of 29 December, corresponding to level 33 on the Single Salary Scale, approved by Ordinance no. 1553-C/2008, of 31 December.
7. This tender is open to Portuguese citizens, nationals of other countries, and stateless persons who hold a doctoral degree in Nursing, Health Sciences, or Social Sciences and a scientific and professional curriculum with a profile appropriate for the activity to be developed. In the case of doctoral degrees awarded by non-Portuguese higher education institutions, said degree must meet the requirements set forth in Decree-Law no. 341/2007, of 12 October, and all the required formalities must have been completed before the closing date for the submission of applications.
8. The requirements referred to in Article 17 of the LTFP are general requirements for applications.
9. Pursuant to Article 5 of the RJEC, the selection will be based on the assessment of the scientific and curricular pathway of each applicant.
10. The assessment of applicants' scientific and curricular pathways will take into account the relevance, quality, and topicality:
 - a. Of their scientific, technological, cultural, or artistic productivity in the past five years considered as being most relevant by each applicant;

- b. Of their training and research activities related to Extension and Society Engagement, conducted during the past five years and considered as being most impactful by each applicant;
- c. Of their research activities within the scope of research projects financed by national funds, through national and international programs; or of other relevant projects to the development of the scientific area of Nursing.

11. The five-year period mentioned in the previous point may be increased by the jury, at an applicant's request, if said applicant has suspended his/her scientific activity for socially protected reasons such as maternity/paternity leave, prolonged serious illness, and other situations of legally-provided-for unavailability to work.

12. The following assessment criteria shall be used:

Criterion A: Assessment of Scientific Performance in the past five years:

- A1) Scientific productivity, illustrated by the number and type of publications (books, articles in journals, presentations in conferences);
- A2) Intervention in the scientific community, illustrated, for example, by the organisation of scientific conferences, participation in editorial work in scientific journals, participation in peer review, participation in academic juries, student supervision, as well as monitoring of extension and society engagement projects;
- A3) Participation in funded research projects on a competitive basis for public funds, through national or international programs; or in other projects of relevant interest for the development of the scientific area of Nursing, specifically related to science dissemination for promoting citizens' health literacy and to processes of citizen involvement in research.
- A4) Participation in educational intervention and training initiatives in Extension and Society Engagement;

Criterion B: Motivation and scientific objectives of the applicant assessed through a motivation letter and an interview.

13. The evaluation process includes an interview with the applicants about their research pathway, after which the members of the jury shall promote an open discussion about their content and innovative nature.

14. The final scoring system for the applicants shall be expressed on a scale of 0-20, calculated to hundredths of a point, based on the following formula: $CF = (Criterion\ A * 0.90) + (Criterion\ B * 0.10)$.

15. The jury will make its decision by means of a substantiated roll-call vote based on the selection criteria adopted and advertised; abstentions are not permitted.

16. Minutes will be drawn up of each meeting of the jury, containing a summary of what happened at each meeting and the vote cast by each member along with their substantiation. The applicants will be given access to the minutes whenever they request them.

17. Once the selection criteria have been applied, the jury shall draw up an ordered list of the approved applicants and their respective scores.

18. The jury's final decision shall be ratified by the top manager of the institution, who also has the final say on the recruitment.

19. Formalisation of applications:

19.1. Applications must be formalised by means of a request form made available at the website of the Nursing School of Coimbra (ESEnFC), addressed to the ESEnFC President, including the identification of this notice, the applicant's full name, their parents' names, the number and expiry date of their identity document (identity card, citizen's card, or equivalent), taxpayer number, date and place of birth, marital status, occupation, address, telephone number, and e-mail address.

19.2 The application must be accompanied by a motivation letter and documentary evidence of the conditions provided for in points 7 and 8 for admission to this tender:

- a) Copy of the certificate or diploma;
- b) Doctoral thesis;
- c) Detailed curriculum vitae, dated and signed, and structured in accordance with the items in point 12.

19.3. Applicants should submit their applications and supporting documents, in PDF format, to the e-mail address rhumanos@esenfc.pt, or by postal mail to Serviço de Recursos Humanos da Escola Superior de Enfermagem de Coimbra, Av. Bissaya Barreto, s/n, 3004-011 Coimbra. When submitted by postal mail, applications must be sent by registered mail with acknowledgement of receipt sent until the last day of the application deadline, which is hereby set as the period of ten working days after the publication of this Notice.

20. All applicants who improperly formalise their applications or fail to prove the requirements imposed by this tender are excluded from admission. In case of doubt, the jury is entitled to request any applicant to present further documentation supporting their statements.

21. False statements provided by the applicants shall be punished by law.

22. The list of admitted and rejected applicants, as well as the final ranking, will be displayed at the ESEnFC facilities and website, and applicants will also be sent this information by e-mail with acknowledgement of receipt.

23. Preliminary Hearing and deadline for Final Decision: Pursuant to Article 121 of the Code of Administrative Procedure, after being notified, the applicants are given a period of ten working days to say whatever they deem appropriate. The jury's final decisions shall be issued up to ninety days after the deadline for the submission of applications.

24. This tender is intended solely for the purpose of filling the indicated vacancy. It may be cancelled up until the final ordered list of applicants is ratified, and it will expire once the vacancy in question has been filled.

25. Policy of non-discrimination and equal access: The ESEnFC actively promotes a policy of non-discrimination and equal access. Consequently, no applicant may be privileged, benefited, prejudiced, or denied any right or exempted from any duty because of, specifically, their ancestry, age, gender, sexual orientation, marital status, family circumstances, financial circumstances, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, country of origin, language, religion, political or ideological beliefs, or union membership.

26. The jury approved this notice in the meeting held on 04 June 2020.

27. Pursuant to Decree-Law no. 29/2001, of 3 February, disabled applicants take precedence in the event of a tie, said precedence prevailing over any other legal precedence. On their application form, disabled applicants must state, upon their honour, the degree of incapacity, the type of disability, and the means of communication or expression to be used in the selection process.

28. This tender shall also be published on the BEP (Bolsa de Emprego Público) and the website of the Foundation for Science and Technology I. P., in both Portuguese and English languages, as well as on the website of the Nursing School of Coimbra, in both Portuguese and English languages, pursuant to Article 11 of Decree-Law no. 57/2016, of 29 August.

16 June 2020 - The President, Ph. D. Professor Aida Maria de Oliveira Cruz Mendes

